



*Accommodation Booking*

Name: \_\_\_\_\_

Total number of Guests: \_\_\_\_\_

Female number in Group: \_\_\_\_\_ Male number in Group: \_\_\_\_\_

Bedding Configuration: Queen/Sigles: \_\_\_\_\_ Singles: \_\_\_\_\_

Contact Details:

Email : \_\_\_\_\_

Phone : \_\_\_\_\_

Requested arrival date: \_\_\_\_\_

Requested departure date: \_\_\_\_\_

Number of nights: \_\_\_\_\_

Number of Bungalows required: \_\_\_\_\_

Deposit amount paid: \$ \_\_\_\_\_

Credit card Number: \_\_\_\_\_

Exp: \_\_\_\_\_ CVV: \_\_\_\_\_



## ACCOMMODATION TERMS & CONDITIONS

- All accommodation bookings must be guaranteed at the time of reservation by providing of valid Credit Card for payment of the deposit.
- A deposit of \$100.00 per Bungalow per booking is required at time of booking.
- A 2-night minimum stay applies to all bookings.
- By providing valid credit card details, you warrant that you have the authority to use the credit card and you authorise Tallwoods Country Club to charge the deposit of your booking to the credit card in the case of cancellation or no-show penalties as detailed below.
- Payment in full at time of arrival.
- Security Deposit - There is a mandatory security deposit taken at check in by a credit card. Guests are required to leave a fixed amount of – \$100.00 for 1-10 guests, \$200.00 for 11-20 guests, \$300.00 for 21 or more guests as an authorization on their credit card. All unused amounts of the deposit will be refunded on departure.
- No refunds are given on bookings cancelled within 14 days of arrival.
- There will be NO refunds if your stay is cut short for any reason.
- Standard check- in time is 2.00pm. The name of the booking (or nominee) must be the person checking in.
- Standard check- out time by 10.00am.
- Late check-out up to 11.00 am is at the discretion of the Hotel manager and must be requested the night before check out.
- Late check out after 11.00am will incur the full rate of one (1) nights' accommodation.
- On arrival, guests will be required to provide a valid credit card or a cash and also photo identification to cover any incidental charges.
- Damage, breakages, theft, and losses are the tenants' responsibility during their stay.
- Additional cleaning fees may apply as required.
- Smoking is not permitted at any time. An additional \$200.00 cleaning fee will be charged.
- Pets are not allowed in the cabins.
- For the enjoyment of all guests, noise restrictions apply after 10pm. Excessive noise will not tolerated.
- The number of guests must not exceed the number stated on the booking confirmation notice or subsequently agreed in writing or email.
- Lost or stolen keys will incur a \$200.00 fee. Attempts will be made to contact the guest who will be given the opportunity to return keys taken. Failure to do so will result in the fee being charged to their credit card.
- Room degradation (such as vomit, bodily wastes) a \$200 cleaning fee will be charged, plus any professional floor cleaning charges at cost, plus a daily room tariff equal to the daily tariff that we would charge if the room was available to be let or any other rate that may be agreed to by the management, in accordance with business demand on the day, until the said room has been returned to its saleable condition.
- The breach of any of the above conditions may result in immediate termination of rental and charges.
- All prices and inclusions are subject to change without notice.

### Party Policy

- Zero tolerance party policy.
- In the interest of quiet enjoyment and respect for all guests, a no party policy applies to all guests staying at the property.
- Guests are expected to be respectful of other guests at all times, and to be quiet between 10pm-7am.

### Cooking & Fire

- Due to Fire regulations, Management must be aware of number of guests in rooms.
- NO CANDLES OR OPEN FLAMES PERMITTED.
- Should the Fire Alarm be activated, the cost of Emergency Services attending will be charged to the guest.